

First Organizing Committee Meeting
Experiment of Typhoon Intensity Change in Coastal Area
(EXOTICCA)
9 October 2015
Shanghai Meteorological Service
Shanghai, China

FOR PARTICIPANTS ONLY
OC.1/2.3
24 October 2015
ENGLISH ONLY

UNESCAP/WMO Typhoon Committee Project EXOTICA
Memorandum of Agreement

(draft)

ACTION PROPOSED:

The Organizing Committee is invited:

- (a) To endorse the memorandum of agreement of project EXOTICA.

UNESCAP/WMO Typhoon Committee Project EXOTICA

Memorandum of Agreement

To implement the UNESCAP/WMO Typhoon Committee's Experiment on Typhoon Intensity Change in Coastal Areas (EXOTICA), participating Members reached the following memorandum of agreement:

1. This project is to be implemented in accordance with relevant regulations of the Typhoon Committee and decisions of the Committee during the sessions.
2. The Project Organizing Committee (hereinafter referred to as the OC) is the top governing body of this project that is responsible for organizing, coordinating and directing the implementation of the project. OC members meet at least once every year in principle to discuss and endorse the EXOTICA annual work plan and to consider related matters.
3. The OC shall comprise representatives of Members participating in the project EXOTICA and Chairs of the Working Groups of the Typhoon Committee. It is to be chaired by the representative nominated by the participating Member. In case of an OC member unable to perform his duty due to work changes, the nominating Member shall designate a successor.
4. A project office shall be set up under the OC and attached to the Typhoon Committee Secretariat (TCS), to be responsible for daily operation of the project with the following functions: assisting the OC in performing supervision duties, drafting and distributing project-related documents, providing services as are required by the OC members and scientists participating in project EXOTICA, building and maintaining the EXOTICA website, etc.
5. TC Members may apply to join the project EXOTICA on voluntary basis, with a written request to be submitted to the OC by the end of February before the implementation of the annual plan of the year, delivered together with its participation program by mail to the Project Office for approval and incorporation into the EXOTICA Annual Plan by the OC.

6. Members may apply to withdraw from the project EXOTICA, with a written notice to be submitted to the OC not later than December 31 before the implementation of the annual plan of the next year, delivered together with the reasons for its withdrawal by mail to the Project Office for approval by the OC.
7. The SSC shall comprise renowned typhoon experts to be nominated by the OC.
8. Chief Scientists appointed by the OC are responsible for coordinating the work of the five research groups (RGs), namely, Research Group on field Campaign (RGC), Research Group on dynamic and forecast method (RGF), Research Group on Model comparison (RGM), Research Group on Hydrological/inundation early warning (RGH), and Research Group on Disaster assessment (RGD).
9. The participating Members are encouraged to share their observational data in real-time or later research work with other participating Members.
10. The OC is responsible for the revision of this agreement.