

Memorandum of Understandings (MOUs)

Working Together

MOU Principles

- A mutual desire by agencies, with a shared and equal commitment to working together;
- Provisions should not conflict with existing arrangements or policies;
- Incorporating the input and views from all stakeholders;
- Structure and content should be clear, simple, and unambiguous to avoid misunderstandings;
- Is a 'living' document and should include provisions for reviewing, updating, or canceling; and
- Should be developed with relevant legal, financial, and other experts to avoid unintended implications.

Roles of an MOU

- To ensure different agencies and organizations understand each other's roles and responsibilities
- Understand how different agencies and organizations perform in an integrated manner as partners
- Identifies parties involved
- Formalizes a relationship
- Defines subject matter
- Defines objectives
- Identifies benefits
- Agreed upon roles and responsibilities
- Summarizes essential terms

What's needed?

- Collaboration
 - Coordination
 - Support
 - Assistance
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- Government (all levels)
 - Citizens
 - Broadcast and Print Media

Horizontally and Vertically

