Memorandum of Understandings (MOUs)

Working Together
MOU Principles

• A mutual desire by agencies, with a shared and equal commitment to working together;
• Provisions should not conflict with existing arrangements or policies;
• Incorporating the input and views from all stakeholders;
• Structure and content should be clear, simple, and unambiguous to avoid misunderstandings;
• Is a ‘living’ document and should include provisions for reviewing, updating, or canceling; and
• Should be developed with relevant legal, financial, and other experts to avoid unintended implications.
Roles of an MOU

• To ensure different agencies and organizations understand each other’s roles and responsibilities
• Understand how different agencies and organizations perform in an integrated manner as partners
• Identifies parties involved
• Formalizes a relationship
• Defines subject matter
• Defines objectives
• Identifies benefits
• Agreed upon roles and responsibilities
• Summarizes essential terms
What’s needed?

- Collaboration
- Coordination
- Support
- Assistance
- Government (all levels)
- Citizens
- Broadcast and Print Media

Horizontally and Vertically